

Appendix 2



Letter sent to Parents / Guardians and Governors
Hendre Junior School
11th April 2016

Dear

Proposals to close the Specialist Resource Base at Hendre Junior School.

As you will be aware between January 4th and February 14th 2016 Caerphilly County Borough Council undertook consultation with regard to the proposal to close the Specialist Resource Base at Hendre Junior School.

At the Council's Cabinet meeting held on 16th March 2016 it was agreed to proceed with these proposals. A Statutory Notice relating to this proposal is attached to this letter and will also be published on the council's web page, <http://www.caerphilly.gov.uk/My-Council/Consultations/School-consultations> on 11th April 2016.

The web page also includes the consultation report presented to Cabinet on 16th March and the original consultation documents. Should anyone wish to make a statutory objection to this proposal they may do so within a period of 28 days after the date of publication of the Statutory Notice, that is to say by 9th May 2016. Any objections should be in writing and sent to:

- Keri Cole, Chief Education Officer, Penallta House, Tredomen, Ystrad Mynach. CF82 7PG or by email to
- schoolconsultation@caerphilly.gov.uk

Yours sincerely,

Jacquelyn Elias
Service Manager, Additional Learning Needs

Appendix 2



Letter sent to Parents / Guardians
Cefn Fforest Primary School
11th April 2016

Dear

Proposals to re-designate the Social Inclusion Class at Cefn Fforest Primary School to a Foundation Phase Complex Needs Specialist Resource Base.

As you will be aware between January 4th and February 14th 2016 Caerphilly County Borough Council undertook consultation with regard to the proposal to re-designate the Social Inclusion Class at Cefn Fforest Primary School to a Foundation Phase Complex Needs Specialist Resource Base.

At the Council's Cabinet meeting held on 16th March 2016 it was agreed to proceed with these proposals. A Statutory Notice relating to this proposal is attached to this letter and will also be published on the council's web page, <http://www.caerphilly.gov.uk/My-Council/Consultations/School-consultations> on 11th April 2016.

The web page also includes the consultation report presented to Cabinet on 16th March and the original consultation documents. Should anyone wish to make a statutory objection to this proposal they may do so within a period of 28 days after the date of publication of the Statutory Notice, that is to say by 9th May 2016. Objections should be in writing and sent to:

- Keri Cole, Chief Education Officer, Penallta House, Tredomen, Ystrad Mynach. CF82 7PG or by email to
- schoolconsultation@caerphilly.gov.uk

Yours sincerely,

Jacquelyn Elias
Service Manager, Additional Learning Needs

Appendix 2

Email sent to wider consultation group (see Appendix 3) 11th April 2016

Dear Consultee,

In line with procedures contained in the School Organisation Code (2013) between January 4th and February 14th 2016 Caerphilly County Borough Council undertook consultation with regard to the following proposals,

- To close the Specialist Resource Base at Hendre Junior School
- To re-designate the Social Inclusion Class at Cefn Fforest Primary School to a Foundation Phase Complex Needs Specialist Resource Base.

At the Council's Cabinet meeting held on 16th March 2016 it was agreed to proceed with these proposals. Statutory Notices in respect of both proposals are attached and will be published on the council's web page <http://www.caerphilly.gov.uk/My-Council/Consultations/School-consultations> on 11th April 2016. The web page also includes the consultation report presented to Cabinet on 16th March and the original consultation documents.

Should anyone wish to make a statutory objection to either proposal they may do so within a period of 28 days after the date of publication of the Statutory Notice, that is to say by 9th May 2016. Objections should be in writing and sent to:

Keri Cole, Chief Education Officer, Penallta House, Tredomen, Ystrad Mynach. CF82 7PG or by email to

schoolconsultation@caerphilly.gov.uk